

**Ryan White Part A Planning Council (RWPC) of the Philadelphia EMA  
Meeting Minutes  
Thursday, May 27, 2010  
12:30 p.m. – 1:30 p.m.  
Office of HIV Planning 340 N. 12<sup>th</sup> St., Suite 203, Philadelphia, PA 19107**

**Present:** Christine Ambrose, Dafne Armstrong, Tim Barlow, Carmell Bolden, William Brawner (Co-Chair), Michael Cappuccilli, Ramona Christian, John Churchville, Karen Coleman, Lupe Diaz, Gerry Keys, Richard Lampkins (Co-Chair), Michael Myers, Eric Paulukonis, Ann Ricksecker, Nurit Shein, Ronald Sy, Sandra Thompson, Emery Troy, Al Wunder

**Excused:** Kevin Burns, Alan Edelstein, Dawna Edwards, Peter Houle, Andrena Ingram, Kate Kozeniewski

**Guests:** Chris Chu (AACO), Rick Colon (AACO), Darryl Daniel, Alameen Wallace

**Staff:** Michael Milsop, Briana Morgan, Mari Ross-Russell

**Call to Order/Moment of Silence/Introductions:**

R. Lampkins called the meeting to order at 12:40 p.m. and a moment of silence followed. Those present then introduced themselves.

**Approval of Agenda:**

R. Lampkins presented the agenda for approval. **Motion:** J. Churchville moved, A. Wunder seconded to approve the agenda. Motion passed: All in favor.

**Public Comment:**

None.

**Report of Co-Chair:**

None.

**Report of Staff:**

None.

**Action Items:**

- **MAI**

R. Colon reviewed the proposed allocation of MAI funds (*see – attached handout*). N. Shein added that the Finance Committee had reviewed this request and would recommend that the RWPC approve the proposed allocation of MAI funds. **Motion:** The Finance Committee moved to accept the proposed allocation of MAI funds. Motion passed: 14 in favor, 0 opposed, 3 abstentions.

- **Reallocation Request**

R. Colon reviewed the grantee reallocation request (*see – attached handout*). **Motion:** The Finance Committee moved to accept the proposed reallocation request.

*Discussion on the motion:*

N. Shein explained that the changes were occurring due to the timing of funding and state cuts. A. Ricksecker stated that there had been a previous vote at an earlier meeting around early intervention services, and asked someone to help her see the full picture. C. Terrell replied that the motion was about moving funding into care outreach, and that the Planning Council had approved an additional \$300,000 in early intervention previously. He explained that the new early intervention program would not begin until July 1, so they would have additional funding in the category until that program began.

C. Ambrose stated that they had only reached 854 care outreach clients for \$762,000, which was a great deal of money per client. She went on to say that she would like to review this service to find out what is being provided to those clients, as well as how much outreach was done. She noted that C. Terrell had clarified that while only 470 received three medical appointments, they did attempt to get 1500 people into care.

A. Ricksecker clarified that medical case management would be unharmed. R. Colon agreed.

**Motion passed:** 15 in favor, 0 opposed, 3 abstentions.

**Old Business:**

None.

**New Business:**

None.

**Announcements:**

None.

**Adjournment:**

**Motion:** R. Christian moved, J. Churchville seconded to adjourn the meeting at 12:53 p.m. **Motion passed:** All in favor.

Respectfully Submitted,

Briana L. Morgan

**Handouts distributed at the meeting:**

- Meeting Agenda
- Proposed Allocation of MAI Funds
- Grantee Reallocation Request
- OHP Calendar

# Philadelphia EMA Ryan White Part A Planning Council

Thursday, May 27, 2010 12:30-1:30 pm

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**Call to Order/ Moment of Silence**

**Introductions**

**Approval of Agenda**

**Public Comment**

**Report of Co-Chair**

**Report of Staff**

**Action Items:**

- MAI – AACO
- Reallocation Request – AACO

**Old Business**

**New Business**

**Announcements**

**Adjournment**

**PLEASE TURN ALL CELLPHONES AND PAGERS TO SILENT OR VIBRATE.**

*The next meeting of the Planning Council will be Thursday, June 10, 2010 from 2-4pm at 340 N. 12<sup>th</sup> Street, Suite 203, Philadelphia, PA 19107. Please refer to the Office of HIV Planning calendar of events for committee meetings & updates ([www.hivphilly.org/calendar.html](http://www.hivphilly.org/calendar.html)). If you require any special assistance, please contact the office at least 5 days in advance.*

**Office of HIV Planning**  
**Finance Committee Meeting**  
**Ryan White Part A**  
**Proposed Allocation of MAI Funds**  
**May 27, 2010**

The attached spreadsheet provides the proposed allocation of MAI funds. This allocation continues Outpatient/Ambulatory Medical Care, Medical Case Management, and Care Outreach at current levels. As a result to changes in legislation MAI funding for this year is concurrent with the Part A grant. This created a five month overlap period where we will have two different fiscal years of MAI funding concurrently. What this means is that there is essentially 5 month's worth of MAI funding that is only one-time funding. The allocations proposed use this funding to extend programs cut by the state funding cut through June 30<sup>th</sup>. This is essential since one-third of our grant application will be based on our effectiveness at identifying new cases of HIV and bringing them into care.

**EMA-Wide FY2010 Allocations for MAI**

**PHILADELPHIA**

<b>Service Categories</b>	<b>Total AACO Allocations</b>
Ambulatory Care	\$ 355,337
Medical Case Management	\$ 496,445
Early Intervention Services	\$ 610,837
Care Outreach Services	\$ 119,283
<b>Total</b>	<b>\$ 1,581,902</b>

**PENNSYLVANIA COUNTIES**

Care Outreach Services	\$ 40,175
<b>Total</b>	<b>\$ 40,175</b>

**NEW JERSEY**

Medical Case Management	\$ 30,568
Care Outreach Services	\$ 39,567
<b>Total</b>	<b>\$ 70,135</b>

**Total FY2010 Allocations**

Ambulatory Care	\$ 355,337
Medical Case Management	\$ 527,013
Early Intervention Services	\$ 610,837
Care Outreach Services	\$ 199,025
<b>Total</b>	<b>\$ 1,692,212</b>

**SYSTEMWIDE ALLOCATIONS**

QM Activities	\$ 24,500
Grantee Administration	\$ 189,449
<b>Total</b>	<b>\$ 213,949</b>

**Total FY2010 Allocations by Region**

Philadelphia	\$ 1,581,902
PA Counties	\$ 40,175
NJ Counties	\$ 70,135
Systemwide	\$ 213,949
<b>Total</b>	<b>\$ 1,906,161</b>

**Office of HIV Planning**  
**Finance Committee Meeting**  
**Ryan White Part A**  
**Grantee Reallocation Request**  
**May 27, 2010**

**The Grantee is requesting a reallocation to increase funding for Care Outreach by \$93,245. This will enable us to continue Care Outreach Programs at 2009 levels. In 2009 Care Outreach providers reported reconnecting 854 people to care. Of these 470 attended at least 3 medical visits after working with Care Outreach. Retention in HIV medical care is essential and these programs are proving to be effective. Without this reallocation, Care Outreach services would be cut by 14.5%. The source of these funds is medical case management. We anticipated being able to restore Medical Case Management funding with anticipated underspending in Early Intervention Services due to late start up of new Early Intervention programs awarded through a recent RFP.**

**EMA-Wide FY2010 Allocation**  
**Philadelphia EMA Ryan White Part A Planning Council**

**PHILADELPHIA**

<b>Service Categories</b>	<b>Draft Allocations</b>	<b>Total AACO Allocations</b>	<b>Total AACO vs. Draft</b>	<b>Percent Change</b>
Ambulatory Care	\$ 4,244,595	\$ 4,392,142	\$ 147,547	3.48%
Drug Reimbursement Program	\$ 1,592,129	\$ 1,592,129	\$ -	0.00%
Medical Case Management	\$ 4,673,005	\$ 4,461,245	\$ (211,760)	-4.53%
Treatment Adherence Services (Case Management)	\$ 248,257	\$ 228,606	\$ (19,651)	-7.92%
<b>Case Management - subtotal</b>	<b>\$ 4,921,262</b>	<b>\$ 4,689,851</b>	<b>\$ (231,411)</b>	<b>-4.70%</b>
Substance Abuse Services - Outpatient	\$ 232,337	\$ 232,337	\$ -	0.00%
Mental Health Services	\$ 131,780	\$ 131,780	\$ -	0.00%
Oral Health Care	\$ 421,398	\$ 421,398	\$ -	0.00%
Early Intervention Services	\$ 1,229,262	\$ 1,229,262	\$ -	0.00%
Medical Transportation Services	\$ 39,131	\$ 39,131	\$ -	0.00%
Food Bank/Home-Delivered Meals	\$ 205,514	\$ 205,514	\$ -	0.00%
Housing Services	\$ 533,848	\$ 533,848	\$ -	0.00%
Legal Services	\$ 268,961	\$ 259,580	\$ (9,381)	-3.49%
Care Outreach Services	\$ 652,221	\$ 745,466	\$ 93,245	14.30%
Emergency Financial Assistance	\$ 47,598	\$ 47,598	\$ -	0.00%
Linguistics Services	\$ -	\$ -	\$ -	
Psychosocial Support Services	\$ -	\$ -	\$ -	
Medical Nutrition Therapy	\$ -	\$ -	\$ -	
Home Health Care	\$ -	\$ -	\$ -	
Respite Care	\$ -	\$ -	\$ -	
Child Care Services	\$ -	\$ -	\$ -	
<b>Total</b>	<b>\$ 14,520,036</b>	<b>\$ 14,520,036</b>	<b>\$ -</b>	<b>0.00%</b>