

Philadelphia EMA HIV Integrated Planning Council
PrEP Work Group of Philadelphia
Meeting Minutes
Wednesday, November 15, 2017
1:00-2:30 pm
Office of HIV Planning

Present: Erica Aaron, Katelyn Baron, Kathleen Brady, Meg Carter, Devon Clark, Jennie Coleman, Caitlin Conyngham Jason Culler, Annet Davis, Tarik Dean, Cheryl Dennis, Tiffany Dominique, Keith Farmer, David Gana, Gus Grannan, Andre Guedes, Abigale Harry, Shalik Howson, Katie Huynh, Alyssa James, Cassidy Kenny, Rebecca Kevch, Gerry Keys, Helen Koenig, Marilyn Martinez, Loretta Matus, Mudhillun MuQaribu, Rachel Nahan, Erica Rand, John Rose, Zahira Sato, Alexis Schwartz, William Short, Nicole Swinson, Meghan Swyryn, Anne Teitelman, Tahira Tyler, Tatyana Woodard

Office of HIV Planning Staff: Nicole Johns, Briana Morgan, Stephen Budhu

Call to Order/Introductions: L. Matus greeted the PrEP work group and thanked them for their attendance. L. Matus explained she is one of the co-chairs for the HIV Integrated Planning Council's Prevention Committee and she shared some of her experiences during her tenure. After introducing herself L. Matus asked the work group to review the meeting agenda. After review of the agenda, C. Conyngham asked those present to introduce themselves, state their affiliation with PrEP, and state their pronoun preference.

Approval of Agenda: (NA)

Approval of Minutes (NA)

Report of Chair (NA)

Report of Staff: None

Discussion Items:

- **Welcome and Overview of Philadelphia HIPC and Prevention Committee**

L. Matus explained the Planning Council recently underwent a new name change to reflect the integration of the two planning bodies (Prevention Planning Group and the Ryan White Planning Council) and noted the new name for the council is the HIV Integrated Planning Council (HIPC). L. Matus explained at this time the HIPC felt the need to institute a PrEP Work Group that will spread knowledge of PrEP and provide access to PrEP. She noted the purpose of the work group was to increase the accessibility of PrEP in Philadelphia.

- **Timeline of Past PrEP Work**

C. Conyngham informed the work group the HIPC and Prevention Committee has worked extensively on PrEP since May 2014. She stated the HIPC has produced 15 plus reports and presentations on PrEP activity on both the local and national level. She added the HIPC has added PrEP into the integrated care and prevention plan for the eligible metropolitan area (EMA).

- **Brainstorming: Potential Priorities and Projects for PrEP Work Group**

C. Conyngham asked the work group to participate in a brainstorming activity. She introduced 6 questions to consider while brainstorming. The questions are as follows:

group meeting. She reminded the work group this was a preliminary meeting to gauge interest, ideas, attendance. She noted there was still a lot of planning needed for the work group including electing a chair to lead group discussion.

Action Items: None

Old Business: None

New Business: None

Research Updates: A. Teitelman informed the work group that the University of Pennsylvania School of Nursing was looking to interview women who were taking PrEP, woman who know about PrEP, or have partner(s) on PrEP. She explained the study was still in the planning phase, but she encouraged all to spread the word.

Announcements: C. Conyngham announced that the next meeting time is still to be determined, she stated that everyone will be emailed when a time frame has been decided.

Adjournment: The meeting was adjourned by consensus at 2:19pm.

Respectfully submitted by,

Stephen Budhu, Staff

Handouts distributed in the meeting

- Meeting Agenda
- OHP Calendar
- PrEP Slide Show Packet