

MEETING AGENDA

Hybrid:

Thursday, August 13th, 2026

2:00 p.m. – 4:30 p.m.

- ◆ Call to Order
- ◆ Welcome/Introductions
- ◆ Approval of Agenda
- ◆ Approval of Minutes (June 18, 2026)
- ◆ Report of Co-Chairs
- ◆ Report of Staff
- ◆ Action Items
 - Allocation Budget Approval
 - Allocation Directives Approval
- ◆ Committee Reports:
 - Executive Committee
 - Finance Committee – A. Edelstein & K. Carter
 - Nominations Committee – J. Baez
 - Positive Committee – K. C.
 - Comprehensive Planning Committee – D. Dalessandro & S. Wynne
 - Prevention Committee – J. Ealy
- ◆ Other Business
- ◆ Announcements
- ◆ Adjournment

Office of HIV Planning, 340 N. 12TH Street, Suite 320, Philadelphia, PA 19107
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HYBRID: September 10th, 2026 2pm-4:30pm

Please contact the office at least 5 days in advance if you require special assistance.

Staff Directory

Tiffany Dominique — Director, Finance Committee, Executive Committee
Email - tiffany@hivphilly.org

Elizabeth Fischer — Minutes & Correspondence
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Debbie Law — Nominations Committee
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Sofia Moletteri — Comprehensive Planning Committee, Poz Committee
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Kevin Trinh — Prevention Committee, Website
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Kristin Wilson — Planning & Training
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Hybrid: Philadelphia HIV Integrated Planning Council

Meeting Minutes of

Thursday, June 18th, 2026

11:00 a.m. – 1:00 p.m.

Office of HIV Planning, 340 N. 12th St., Suite 320, Philadelphia, PA 19107

Present: N. D’Souza, S. DiBianca, H. Docmanov, J. Ealy, A. Edelstein, M. Gordon, T. Dean, S. Jacinto, C. Johnson, N. Johnson, A. Leger, J. Lugo, M. Mabou, P. Mukinay, P. Neumann, C. Rainey, S. Smith, K. Williams, S. Wynne

Guests: Z. Soller (Recommended)

Staff: Tiffany Dominique, Elizabeth Fischer, Sofia Moletteri, Kevin Trinh, Kristin Wilson

Call to Order: A. Edelstein called the meeting to order at 11:02 a.m.

Introductions: A. Edelstein asked for introductions. People introduced themselves vocally and through the Zoom chat.

Approval of Agenda:

A. Edelstein referred to the June 2026 HIV Integrated Planning Council (HIPC) agenda and asked for a motion to approve. **Motion:** J. Ealy motioned; C. Rainey seconded to approve the June 2026 HIPC agenda. Members were asked to vote through the Zoom poll. Motion passed: 14 in favor. The June 2026 HIPC agenda was approved.

Approval of Minutes (June 11th, 2026):

A. Edelstein referred to the June 2026 HIPC Meeting Minutes and asked for a motion to approve. T. Dominique said Dr. Brady wanted to clarify that Part A funds cannot pay for infrastructure or building maintenance. **Motion:** J. Lugo motioned; S. DiBianca seconded to approve the June 2026 HIPC Meeting minutes. Members were asked to vote through the Zoom poll. Motion passed: 13 in favor, 2 abstained. The June 11th 2026 HIPC Meeting minutes were approved.

Report of Co-Chairs:

None.

Report of Staff:

T. Dominique reported that the HIPC co-chairs were currently in the process of signing the Concurrence Letters. T. Dominique announced that Allocations would take place fully in-person from July 20th - July 24th from 12:00 - 4:00 pm daily. Monday would be an Information Day, Tuesday would be an optional Q&A, Wednesday would be New Jersey, Thursday would be Pennsylvania, and Friday would be Philadelphia. She said members can come to any regional meeting, but they want people who represent the counties to at least be at their regional meeting. She said only members could vote on the decisions, but encouraged anyone who was interested to attend and provide insights.

Action Items:

~ 2026/2027 Fiscal Year Budget Allocations: Final Award Amount ~

A. Edelstein introduced the agenda item. T. Dominique said the final award was a 3.2% reduction. In the May HIPC meeting, members voted on the level funding budget, and after the meeting, they received the final notice of award. She noted that HIPC moved \$75,000 from EFA Pharma to Medical Case Management (MCM). She said the budget was decreased by 3.2% across all categories, then the \$75,000 was moved. In December, HIPC voted to move \$59,751 from Substance Abuse Treatment - Outpatient to Mental Health Therapy/Counseling. All other categories had a proportional decrease of 3.2% in the Philadelphia Budget.

A. Edelstein asked if the Philadelphia, New Jersey, and Pennsylvania budgets were similar. T. Dominique responded that Pennsylvania had a similar change that moved money from EFA Pharma to MCM. In the New Jersey Budget, MCM and Transportation would be held harmless per the request of HIPC. Overall, there were proportional decreases across all the budgets. The changes include Philadelphia who moved \$59,000 from Substance Use to Mental Health, Pennsylvania counties that moved \$75,000 from EFA Pharma to MCM, and New Jersey counties that held MCM and Transportation harmless.

A. Edelstein said it was difficult to take in the numbers and rely on memory to remember. S. Molletteri said that as a reminder, decisions like keeping MCM and Transportation the same in New Jersey regardless of a decrease were created in the Allocations Process. She encouraged everyone to join for the upcoming Allocations in July.

S. Molletteri explained that they were using the 5% decrease as a model, but the exact number would be different since there was a 3.2% reduction. She said all service categories had a proportional decrease by 3.2% except MCM and Transportation in New Jersey.

T. Dominique said the Minority AIDS Initiative (MAI) budget was reduced by \$60,000, which was reflected in the budget. T. Dominique said the MAI funds Ambulatory Health and Medical Case Management. A. Edelstein said that since that funding was separate from Ryan White, allocation changes typically reflect changes in the grant award. J. Lugo said the budget was easy to understand since members had the opportunity to look through it multiple times before this meeting.

A. Edelstein explained that the Systemwide Budget were categories that were funding services within the entire EMA, and were not attached to a specific region. These categories include Quality Management, Systemwide Coordination, Capacity Building, Planning Council Support, and Grantee Administration. T. Dominique said the amount was capped at 10% for Administration and 5% for Quality Management.

The council voted on the 5% Decrease Budgets for the Philadelphia, Pennsylvania, and New Jersey Counties, MAI and System Wide Budget for the Fiscal Year 2026/2027 at the recommendation of the Finance Committee.

N. D'Souza: In Favor
H. Docmanov: In Favor
J. Ealy: In Favor

A. Edelstein: Abstained
T. Dean: In Favor
S. Jacinto: In Favor
C. Johnson: In Favor
N. Johnson: In Favor
A. Leger: In Favor
J. Lugo: In Favor
M. Mabou: In Favor
P. Mukinay: In Favor
P. Neumann: In Favor
C. Rainey: In Favor
S. Wynne: In Favor

Motion Passed: 14 in favor, 1 abstained. The motion to approve the 5% Decrease Budgets for the PA, Philadelphia, and NJ Counties, and the MAI and System Wide Budget for the Fiscal Year 2026/2027 passed.

~ *Priority Settings* ~

A. Edelstein introduced the Priority Settings. S. Moletteri said the Priority Settings were recommended by the Comprehensive Planning Committee (CPC). She explained that Priority Settings was a process that ranks all the Ryan White service categories in order of importance. S. Moletteri explained that the committee considered factors such as current legislation and changes to benefits when reviewing the service categories. The Community Voices survey ranked the council member's priorities on a scale of 1 (not a priority) to 8 (top priority). Community voices carried the most weight of any section, accounting for 40% of the total, while the Consumer Survey, Client Service Unit, and Medical Monitoring Project each contributed 20%. S. Moletteri added that these factors consider needed intake for a specific service or look at what services people need but did not receive.

S. Moletteri said reviewing every service takes place every three years. To stay relevant with legislation changes, the council annually identifies the top five priorities and reranks them based on service needs. She said that process took place in CPC, and there were only a few notable changes.

One change was Food Bank ranked as more of a need at the 2nd priority. In CSU data, 62% of people who called in requested that service, which was the most requested service in the 2023 data. Mental Health Services was viewed as an important service to sustain individuals, but it did swap with the Food Bank and was ranked as the 6th priority. CPC ranked it lower on the hierarchy of need and emphasized getting basic needs met first. AID Drug Assistance Program (ADAP) was not currently funded by Ryan White, but did increase rank to 10th on the priority list. S. Moletteri said the reason was to focus on viral suppression and make sure people could move in the care continuum. Accessing medication and changes to income requirements were noted in the discussion of ADAP importance.

Substance Use - Outpatient lowered to rank 16th. Substance Use Services was an emerging need for people, but CPC focused on getting basic needs met. She said there were no other substantial changes.

She said these priorities would change yearly and every 3 years they were fully reviewed. Priority Setting does not guide funding, it just used to help guide HIPC's work and the Integrated Plan. S. Moletteri said these Priority Settings were recommended for approval by the CPC.

J. Lugo said the spreadsheet was very helpful, but requested that next time members could have it ahead of time. He added that having an interactive spreadsheet that highlighted information about each service could be especially helpful for members to look through independently. S. Moletteri said we would keep that in mind in the future. S. Moletteri said there could also be a simplified version of the spreadsheet that was easier to interpret.

The HIPC voted on the 2026 Priorities for HIPC at the recommendation of the Comprehensive Planning Committee.

N. D'Souza: In Favor
S. DiBianca: In Favor
H. Docmanov: In Favor
A. Edelstein: Abstained
T. Dean: In Favor
S. Jacinto: In Favor
C. Johnson: In Favor
N. Johnson: In Favor
J. Lugo: In Favor
M. Mabou: In Favor
P. Mukinay: In Favor
P. Neumann: In Favor
C. Rainey: In Favor
K. Williams: In Favor
S. Smith: In Favor
S. Wynne: In Favor

Motion Passed: 15 in favor, 1 abstained. The motion to approve the 2026 Priorities for HIPC passed.

Committee Reports:

~Executive Committee~

None.

~Finance Committee~

None.

~Nominations Committee~

None.

~Positive Committee~

T. Dominique reported the Poz Committee met on Tuesday, June 16th. They had presentations from the Mayor's Office of Commission for Aging and the Positive Women's Network. S. Moletteri said the members received many resources, which she offered to give out to any HIPC member. She reported that the July Poz Committee meeting was canceled since the month would be dedicated to the Allocations Process.

~Comprehensive Planning Committee~

S. Moletteri reported that CPC would meet together with the Prevention Committee on June 24th.

~Prevention Committee~

K. Trinh reported the Prevention Committee would have a combined meeting with CPC on Wednesday, June 24th. The committees would discuss future projects. The Merck presentation was moved to August.

Other Business:

None.

Announcements:

None.

Adjournment:

A. Edelstein called for a motion to adjourn. **Motion: S. DiBianca motioned, J. Lugo seconded to adjourn the June 2026 HIPC meeting. Motion passed: All in Favor. Meeting adjourned at 11:48 a.m.**

Respectfully submitted,

Elizabeth Fischer, staff

Handouts distributed at the meeting:

- June 18th 2026 HIPC Agenda
- June 2026 HIPC Committee Meeting Minutes