

HIV Integrated Planning Council
Thursday, July 12, 2018
2-4pm

Office of HIV Planning, 340 N. 12th Street, Suite 320, Philadelphia, PA 19107

Present: Juan Baez, Katelyn Baron, Michael Cappuccilli, Keith Carter, Mark Coleman, Lupe Diaz, Alan Edelstein, David Gana, Gus Grannan, Sharee Heaven, Peter Houle, Gerry Keys, Loretta Matus, Dorothy McBride-Wesley, Nicole Miller, Jeannette Murdock, Nhakia Outland, Christine Quimby, Erica Rand, Joseph Roderick, Jason Simmons, Terry Smith-Flores, Coleman Terrell, Gail Thomas, Adam Thompson, Lorrita Wellington, Melvin White, Jacquelyn Whitfield, Steven Zick

Excused: Kevin Burns, Tiffany Dominique, Pamela Gorman, Ann Ricksecker, Samuel Romero, Leroy Way

Absent: Henry Bennett, Johnnie Bradley, La'Seana Jones, George Matthews

Guests: Chris Chu, Janice Horan, Gregory Jakes, Ronald Lassiter, Ameenah McCann-Woods, Steve Noves, Zora Wesley, Robert Woodhouse

Staff: Mari Ross-Russell, Debbie Law, Briana Morgan, Stephen Budhu

Call to Order: S. Heaven called the meeting to order at 2:15pm. Those present then introduced themselves and participated in an ice breaker activity.

Approval of Agenda: S. Heaven presented the agenda for approval. **Motion:** M. White moved, D. Gana seconded to approve the agenda. **Motion Passed:** All in favor.

Approval of Minutes: S. Heaven presented the minutes for approval. **Motion:** J. Whitfield moved, P. Houle seconded to approve the minutes. **Motion Passed:** All in favor.

Report of Chair: None

Report of Staff: None

Action Items: None

Discussion Items:

- **Allocations Materials Review**

M. Ross-Russell asked the council to review today's meeting packet. Within the packet are excerpts from the allocations materials that were sent out last week via email as well as the updated strategies and activities from the integrated plan and funding percentages by region. If any members did not receive the email for any reason hardcopies are available in the office. She explained the allocations excerpts included an explanation of funded categories as well as pie charts that break down funding by region. The funded categories that were provided were ambulatory health services/outpatient and medical case management. In total four pie charts were provided: South Jersey, PA counties, Philadelphia and the entire EMA. Along with the contents of the email the Planning Council will also receive the current year spending as well as sample budgets at the regional allocation meetings.

S. Heaven asked about the funding percentages listed in the pie charts. M. Ross-Russell explained the funding percentages presented are current allocations for 2018e. The four pie charts signify the funding in

South Jersey, PA counties, Philadelphia, and the EMA wide total. M. Cappuccilli suggested the percentages should be included next to the categories presented in the pie charts for usability reasons. G. Thomas asked what the funding in the pie charts represented. M. Ross-Russell replied the funding is representative of current year allocations by service categories, service categories differ by EMA region.

M. Ross-Russell reviewed the allocations materials in the packet and referenced some of the funding differences by region. She noted that the Part B allocations in New Jersey were intentionally left blank because New Jersey decided to no longer fund ambulatory health services since it is also funded by Medicaid. She explained from the consumer survey over 90% of respondents reported using ambulatory health services, and only 6.2% needing and not receiving the service.

M. Ross-Russell reviewed the strategies and activities from the integrated plan that were provided in the meeting packet. She explained activities that are in bold ink are strategies that were discussed during this year. She briefly reviewed all the strategies listed and explained funding may need to be allocated to support those activities.

G. Thomas inquired about the housing services. She asked were funds going to be allocated to help house PLWH who are homeless. M. Ross-Russell replied since Ryan White is the payer of last resort, there are limits to what Ryan White could fund housing wise. Ryan White can only fund transitional housing (up to 24 months) and Ryan White cannot fund permanent housing.

M. Cappuccilli asked if the Recipient would provide over and underspending by category in the regional allocations meetings. A. McCann-Woods replied it was feasible and they would provide that information in the upcoming regional allocations meetings.

Prevention Services Initiatives:

C. Terrell informed the council Philadelphia has received a partial grant known as a SPIN grant from the CDC. The purpose of the grant is to try to identify acute HIV cases. The focus will be on 4th generation testing sites and the goal is identifying a higher number of acute HIV cases.

G. Grannan asked how many 4th generation testing facilities are in Philadelphia. C. Terrell replied he does not have an estimate at this time. K. Carter asked how much funding was received for the grant. C. Terrell replied \$700k over a 3-year period.

Report of the Committees:

Comprehensive Planning Committee— Tiffany Dominique and Adam Thompson, *Co-Chairs*

K. Baron stated the Comprehensive Planning Committee finalized their barriers to retention strategies and started to move forward with directives to the Recipient. Not all activities were categorized as directives, some were listed as informal recommendations.

Executive Committee

K. Baron stated the committee has not yet met since their Spring 2018 meeting.

Finance Committee— Alan Edelstein and David Gana, *Co-Chairs*

A. Edelstein stated the committee did not meet in July 2018. No further report.

Nominations Committee— Kevin Burns and Michael Cappuccilli, *Co-Chairs*

M. Cappuccilli reminded the council the Nominations Committee is doing a 3-month trial for conference calling. Members must communicate with OHP first to call into meetings, and members can only call in once during the trial period. Conference calling is not permitted in HIPC or regional allocations meetings. Also the committee discussed membership terms. Due to the integration of care and prevention, 29 out of the 39 HIPC member terms would be expiring at the same time. The Nominations Committee is asking members with last names starting with A-Q to reapply for membership in September 2018 and members with last names R-Z to reapply for membership in April 2019. Upon reapplication members will be surveyed about membership retention strategies.

Positive Committee— Keith Carter and Jeanette Murdock, *Co- Chairs*

M. Ross-Russell stated the Positive Committee discussed PLWH representation and allocations materials in their July 2018 meeting. The committee unanimously voted to keep the mandate for PLWH representation in the HIPC officer position.

Prevention Committee— Loretta Matus and Clint Steib, *Co- Chairs*

K. Baron stated the Prevention Committee did not meet in June 2018 and they will meet next Wednesday, July 25, 2018 from 2:30-4:30pm.

Old Business: None

New Business: None

Announcements: None

Adjournment: Meeting adjourned by consensus at 2:43 pm.

Respectfully submitted by,

Stephen Budhu, staff

Handouts distributed at the meeting:

- Meeting Agenda
- Meeting Minutes
- OHP Calendar
- Allocations One pager excerpt
- Funding pie charts by EMA region
- Integrated Plan activities and strategies