



Office of HIV Planning

HIV Integrated Planning Council: Finance Committee

Ryan White Part A

Recipient 2023-2024 Third Quarter Underspending Report

1/4/24

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Reconciliation of the total invoices forwarded to the Recipient (DHH) for processing through November 30, 2023, indicated twelve percent (12%/\$2,152,513) underspending of our total overall award (includes MAI funds).

Expenditures through Q3 demonstrated underspending chiefly due to staff vacancies throughout the EMA. Particularly, at the recipient level, monthly personnel and fringe costs are only reconciled quarterly. Furthermore, underspending in carryover funds was not fully calculated because it was disbursed directly to Subrecipients whose spending hasn't fully been reconciled through November 30, 2023. These Subrecipients only have six months to spend these funds.

Finally, hospital sites and the two fiduciary entities (PHMC and UAC) inherently have cumbersome fiscal processes which results in delays submitting invoices and budgets.